

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 15, 2014

7:00 p.m.

Members Present:

**Mayor: Andy Lennox
Councillors Sherry Burke
Mark Goetz
Steve McCabe
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Treasurer: Paul Dowber
Director of Recreation, Parks & Facilities: Barry Lavers
Fire Chief: Dave Guilbault
Tourism, Marketing, Promotion Manager: April Marshall
Business Economic Manager: Dale Small**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

B. **SINGING OF O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Agenda for the December 15, 2014 Regular Meeting of Council be accepted and passed with the addition:

6. (b) Treasurer's Report TR2014-15 Tax Arrears Extension Agreement

Resolution Number: 1

Carried

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D. DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

Councillor Yake declared a conflict of interest with Standing Committee, Staff Reports, Minutes and Recommendations, Item 8, Report from Michael Givens, CAO, CAO Report 2014-28, regarding 2015 OCWA Agreement-Wastewater Operations; and By-laws, Item 7, By-law 105-14 authorizing the execution of an agreement between Ontario Clean Water Agency and the Corporation of the Township of Wellington North as these items involve his employer.

E. MINUTES OF PREVIOUS MEETING(S)

1. Public Meeting, November 10, 2014
2. Regular Meeting of Council, November 10, 2014
3. Inaugural Meeting of Council, December 1, 2014

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on November 10, 2014 and the Inaugural Meeting of Council held on December 1, 2014 be adopted as circulated.

Resolution Number: 2

Carried

F. DELEGATIONS

1. Jeff Coburn, Coburn Insurance Brokers Ltd.
Jeff Musser, Jardine Lloyd Thompson Canada Ltd.
Re: Presentation of 2015 Insurance Program Proposal

Mr. Coburn stated that rates have remained stable for the last three years. Ontario Clean Water Agency is now insuring some of the items that were on the Township's previous policy. The Township's insurance is down \$32,000. He introduced Jeff Musser from Jardine Lloyd Thompson Canada Inc.

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F. **DELEGATIONS** (continued)

2. Jeff Coburn, Coburn Insurance Brokers Ltd.
Jeff Musser, Jardine Lloyd Thompson Canada Ltd.
Re: Presentation of 2015 Insurance Program Proposal (continued)

Mr. Musser explained that the main expense with the insurance policy is liability. Primary coverage is \$5,000,000. and umbrella coverage is \$20,000,000. Liability coverage has been held at bay for the past five years; however, this has increased in all municipal packages this year as the underwriter has indicated that rates have to increase by 3 – 4% this year. The majority of claims are liability for trips and falls; for example, tripping on paving stones. For municipalities to defend themselves it is recommended they have policies and procedures, do inspections when they are supposed to and document inspections and what is done to rectify situations. Documentation is key. Property insurance is Blanket Property covering 48.1 million dollars worth of property. The property insurance has a replacement clause for true full replacement cost. Auto insurance is reduced by \$263 for 43 vehicles. Councillor accident coverage remains the same; as does municipal volunteer coverage. It is recommended that municipalities keep a list of their volunteers. LCIS – low risk events liability has taken a big leap in the municipal world. This ensures coverage for events that happen on municipal grounds that the municipality does not have control of.

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North accept the proposal from Jardine Lloyd Thompson Canada Inc. to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2015 as submitted.

Resolution Number: 3

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Service
 - Communiqué, #012, Wednesday, November 12, 2014
 - Communiqué, #013, Monday, December 8, 2014

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqués #012 dated November 12, 2014 and #013 dated December 8, 2014.

Resolution Number: 4

Carried

2. Report from Dave Guilbault, Fire Chief
 - Proposed Bell Tower Installation, Arthur Fire Station, 103 Smith Street, Arthur

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North enter into an agreement with Bell, to construct a telecommunications tower at the rear of the Arthur Fire Station, 103 Smith Street, Arthur.

Resolution Number: 5

Carried

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Report from Darren Jones, Chief Building Official
- Building Permit Monthly Review Period Ending November 30, 2014

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending November 30, 2014.

Resolution Number: 6

Carried

4. Report from April Marshall & Dale Small, Economic Development Office
- November 19th Economic Development Committee Meeting

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Office report dated December 15th, 2014 with regards to the Economic Development Committee Meeting of November 19th, 2014;

AND FURTHER THAT the Council of the Township of Wellington North also receive the following reports for information:

- *Wellington North Health Professional Recruitment Committee update of November 19th, 2014*
- *Business Economic Manager 2014 Year in Review*
- *Tourism Marketing & Promotion Manager 2014 Year in Review*
- *2015 Economic Development Committee Meeting Schedule*

Resolution Number: 7

Carried

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G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS (continued)

5. Report from Paul Dowber, Treasurer
- Treasurer's Report TR2014-12 - Ontario Community Infrastructure Fund – Formula-Based Municipal Funding Agreement

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North adopt the Municipal Funding Agreement for the Ontario Community Infrastructure Fund – Formula Based Component;

AND FURTHER THAT the Council of the Township of Wellington North authorize and direct the Mayor and Clerk to execute a contribution agreement with Her Majesty the Queen in Right of Ontario for the Ontario Community Infrastructure Fund-Formula-Based Component.

Resolution Number: 8

Carried

6. Report from Paul Dowber, Treasurer
- Treasurer's Report TR2014-14 – Small Community Fund and Ontario Community Infrastructure Fund Application

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information the report from the Treasurer with regard to the Ontario Community Infrastructure Fund – Application Based Component (OCIF)/Small Communities Fund (SCF);

AND FURTHER THAT the Council of the Township of Wellington North supports and authorizes the Treasurer to complete and submit the applications for the OCIF and SCF funds by the December 19, 2014 deadline.

Resolution Number: 9

Carried

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6.(b) Treasurer's Report TR2014-15 Tax Arrears Extension Agreement

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North authorizes Tax Arrears Extension Agreements with the owner of lands listed below.

*Roll #2349 000 015 16800
Roll #2349 000 007 16300*

Resolution Number: 10

Carried

7. Report from Michael Givens, CAO
- CAO 2014-25 – Appointment of Conservation Authority Representatives

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2014-25 Appointment of Conservation Authority Representatives;

AND FURTHER THAT the Council of the Township of Wellington North appoint Pat Salter as the representative from the Township of Wellington North to the Grand River Conservation Authority for a three year term, January 1, 2015 to December 31, 2017;

AND FURTHER THAT the Council of the Township of Wellington North appoint David Turton as the representative from the Township of Wellington North to the Maitland Valley Conservation Authority for a three year term, January 1, 2015 to December 31, 2017;

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

7. Report from Michael Givens, CAO
- CAO 2014-25 – Appointment of Conservation Authority
Representatives (continued)

AND FURTHER THAT the Council of the Township of Wellington North appoint Steve McCabe as the representative from the Township of Wellington North to the Saugeen Valley Conservation Authority for a three year term, January 1, 2015 to December 31, 2017;

Resolution Number: 11

Carried

8. Report from Michael Givens, CAO
- CAO 2014-28 - 2015 OCWA Agreement-Wastewater Operations

Councillor Yake left the Council Chambers for this portion of the meeting as he had previously declared pecuniary interest as the subject matter involves his employer.

Moved by: Councillor McCabe
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information CAO Report 2014-28;

AND FURTHER THAT the Council of the Township of Wellington North authorize and direct the Mayor and Clerk to execute an agreement with the Ontario Clean Water Agency for the operation and maintenance of the Arthur and Mount Forest Wastewater Facilities.

Resolution Number: 12

Carried

Councillor Yake returned to the Council Chambers

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

9. Report from Michael Givens, CAO
- CAO 2014-29 – Council Representatives on Township of Wellington
North Standing Committees

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2014-29 Council Representatives on Township of Wellington North Standing Committees;

AND FURTHER THAT the Council of the Township of Wellington North appoint Council Representatives to the Township of Wellington North Standing Committees for the term, January 1, 2015 to December 31, 2015 as per below:

Administration & Finance Committee

Chair – Councillor Sherry Burke

*Committee Members – Councillor Dan Yake,
Councillor Mark Goetz, Mayor Andy Lennox*

Economic Development Committee

Chair – Councillor Mark Goetz

*Committee Members – Councillor Steve McCabe,
Councillor Sherry Burke, Mayor Andy Lennox*

Public Works Committee

Co-Chair – Councillor Dan Yake

Co-Chair – Councillor Steve McCabe

*Committee Members – Councillor Sherry Burke,
Mayor Andy Lennox*

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

9. Report from Michael Givens, CAO
- CAO 2014-29 – Council Representatives on Township of Wellington
North Standing Committees (continued)

Recreation & Culture Committee
Chair – Councillor Steve McCabe
Committee Members – Councillor Dan Yake,
Councillor Mark Goetz, Mayor Andy Lennox

Resolution Number: 13

Carried

10. Public Works Committee
- Minutes, November 18, 2014

Moved by: Councillor McCabe
Seconded by: Councillor Yake

***THAT the Council of the Corporation of the Township of Wellington
North receive the minutes of the Public Works Committee meeting
held on November 18, 2014.***

Resolution Number: 14

Carried

Moved by: Councillor McCabe
Seconded by: Councillor Yake

***THAT the Council of the Corporation of the Township of Wellington
North accept the Proposed Additional Work Scope to be completed
by March 2015 at an estimated cost to complete of \$28,961.00
including disbursements but excluding HST as recommended by the
Public Works Committee.***

Resolution Number: 15

Carried

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

10. Public Works Committee
- DWQMS – Management Review, November 24, 2014

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the DWQMS – Management Review Meeting held on November 24, 2014.

Resolution Number: 16

Carried

11. Resolution
- Appoint Secretary-Treasurer for Committee of Adjustment

Moved by: Councillor McCabe
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint Karren Wallace as Secretary-Treasurer for the Township of Wellington North Committee of Adjustment.

Resolution Number: 17

Carried

12. Cheque Distribution Report dated December 9, 2014

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated December 9, 2014.

Resolution Number: 18

Carried

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H. CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

1. Township of Carling
Re: Request for support of resolution regarding OPP Billing in Unorganized Townships

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North support the Township of Carling resolution 14-108 of regarding OPP Billing in Unorganized Townships.

Resolution Number: 19

Carried

2. Regional Municipality of Halton
Re: Request for support of resolution regarding "Buy American" provisions in the American Recover and Reinvestment Act

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North support the Regional Municipality of Halton resolution regarding "Buy American" Provisions in the American Recovery and Reinvestment Act.

Resolution Number: 20

Carried

3. Uniongas
Re: Winter Warmth Program
- Received as information

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H. CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

(continued)

4. Correspondence received regarding Canada Post decision to eliminate home to home postal delivery
 - County of Huron
 - Township of Pelee
 - Received as information

5. Wes Kroes, recipient of Township of Wellington North Scholarship Award
Re: Thank you for scholarship
 - Received as information

6. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications

File No. B114/14, 2094940 Ontario Inc., c/o James Coffey

Council supported the application with the following conditions:

That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of this condition.

That the Owner satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990 and that the local municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of the condition.

That the Owner receives approval from the applicable road authority for an entrance to the retained parcel.

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H. CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

(continued)

6. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications (continued)

File No. B125/14, Willem & Jenneke Roubos

Council supported the application with the following conditions:

That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of this condition.

That the Owner satisfy the requirements of the local municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990 and that the local municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of the condition.

That the Owner receives approval from the applicable road authority for an entrance to the retained parcel.

File No. B126/14, Ronald Densmore

Council supported the application with the following conditions:

That the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning & Land Division Committee a letter of clearance of this condition.

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H. CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

(continued)

6. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications (continued)

File No. B11-13/10, Betty-Dee Limited

Council deferred comments on this application pending discussion with planners.

I. BY-LAWS

1. 99-14 Being a by-law to authorize the execution of an agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of Wellington North (Ontario Community Infrastructure Fund – Formula Based Component)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 99-14 being a by-law to authorize the execution of an Agreement between Her Majesty The Queen In Right Of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Ontario Community Infrastructure Fund – Formula Based Component)

Resolution Number: 21

Carried

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I. **BY-LAWS** (continued)

2. 100-14 Being a by-law to establish the fees and charges for various services provided by the municipality

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 100-14 being a by-law to establish the fees and charges for various services provided by the municipality be read a First, Second and Third time and finally passed.

Resolution Number: 22

Carried

3. 101-14 Being a by-law to appoint a Clerk for the Corporation of the Township of Wellington North

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 101-14 being a by-law to appoint a Clerk for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 23

Carried

4. 102-14 Being a by-law to appoint a Deputy Clerk for the Corporation of the Township of Wellington North

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 102-14 being a by-law to appoint a Deputy Clerk for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 24

Carried

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I. **BY-LAWS** (continued)

5. 103-14 Being a by-law to authorize an Extension Agreement with respect to tax arrears proceedings. (to be tabled at meeting)

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT By-law Number 103-14 being a by-law to authorize an Extension Agreement with respect to tax arrears proceedings be read a First, Second and Third time and finally passed. (Property Identifier Number 71093-0074(LT) – Lot 27, Concession 4 in the Township of Wellington North, in the County of Wellington, 7638 Sideroad 10 West, RR #4, Arthur, Ontario, N0G 1A0 – Land Titles Division No. 61)

Resolution Number: 25

Carried

6. 104-14 Being a by-law to authorize an Extension Agreement with respect to tax arrears proceedings. (to be tabled at meeting)

**Moved by: Councillor Goetz
Seconded by: Councillor Burke**

THAT By-law Number 104-14 being a by-law to authorize an Extension Agreement with respect to tax arrears proceedings be read a First, Second and Third time and finally passed. (Property Identifier Number 71108-0029(LT) – Lot 5, Concession 9 in the Township of Wellington North, in the County of Wellington, being Part 1 on Plan 61R7336 - 8190 Line 8, RR #4, Kenilworth Ontario, N0G 2E0 – Land Titles Division No. 61)

Resolution Number: 26

Carried

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I. **BY-LAWS** (continued)

7. 105-14 Being a by-law to authorize the execution of an agreement between Ontario Clean Water Agency and the Corporation of the Township of Wellington North.

Councillor Yake left the Council Chambers for this portion of the meeting as he had previously declared pecuniary interest as the subject matter involves his employer.

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 105-14 being a by-law to authorize the execution of an agreement between Ontario Clean Water Agency and the Corporation of the Township of Wellington North.

Resolution Number: 27

Carried

Councillor Yake returned to the Council Chambers

J. **ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- November 13, 2014
- November 20, 2014
- November 27, 2014
- December 4, 2014
- December 11, 2014

Grand River Conservation Authority

- Minutes, General Membership Meeting, October 24, 2014

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J. ITEMS FOR COUNCIL'S INFORMATION (continued)

Randy Pettapiece, MPP, Perth-Wellington

- News Release, November 17, 2014 – Pettapiece again calls for ice storm help, blasts government red tape
- News Release, November 20, 2014 – Liberals hire consultants to manage ice storm relief funds
- News Release, November 26, 2014 – Ice storm consultants have history in Alberta, Pettapiece reveals
- News Release, November 27, 2014 – Liberals condemned for politicizing infrastructure announcements
- News Release, December 9, 2014 – Statement by MPP Pettapiece on demise of Conestogo Wind Project

Ministry of Citizenship, Immigration and International Trade

- Ontario's Volunteer Recognition Programs for 2015

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the December 15, 2014 Regular Council Meeting Agenda.

Resolution Number: 28

Carried

K. NOTICE OF MOTION

None

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L. ANNOUNCEMENTS

1. Media Release
 - Township of Wellington North Appoints Clerk

2. Mayor Lennox announced that he attended the County of Wellington Inaugural Council Meeting held on December 12, 2014. Minto Mayor George Bridge is the Warden. Mayor Lennox was appointed as Chair of the Planning and Land Division Committees and also appointed to the Administration, Finance and Personnel Committee and Wellington County Plowmen's Association. Mayor Lennox participated in the Holstein Parade at the invitation of Southgate Council.

M. CLOSED MEETING SESSION

1. Labour relations or employee negotiations. (Section 239 (2) (d))

2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Section 239 (2) (e))

3. Confirmation of Closed Session Minutes
 - Regular Council Meeting, November 10, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council go into a meeting at p.m. that is closed to the public under subsections 239 (2) (d) (e) of the Municipal Act, 2001

- ***to consider labour relations or employee negotiations***

- ***to consider litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board***

- ***Confirmation of Closed Session Minutes***
 - ***Regular Council Meeting, November 10, 2014***

Resolution Number: 29

Carried

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M. **CLOSED MEETING SESSION**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council rise from a closed meeting session at 8:47 p.m.

Resolution Number: 30

Carried

N. **CONFIRMING BY-LAW**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 106-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 15, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 31

Carried

O. **ADJOURNMENT**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Regular Council meeting of December 15, 2014 be adjourned at 8:50 p.m.

Resolution Number: 32

Carried

CLERK

MAYOR