



**Minutes : Township of Wellington North Growth Management Action Plan
Project Advisory Committee Meeting # 1
Tuesday January 16th, 2024 @ 7:00pm**

Location: Virtual via Zoom link

Advisory Committee Attendees:

Mayor Andy Lennox	Jim Coffey	Colleen Fleet
Councilor Sherry Burke	Brent Hurd	Erin Kiers
Councilor Lisa Hern	Timothy McIntosh	James McCabe
Councilor Steve McCabe	David Medeiros	Jeanne Mousseau
Councilor Penny Renken	Alan Rawlins	Trina Reid
Wellington County, Aldo Salis		

Advisory Committee Absent:

Scott Hartle	Marty Young
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Consultant & Staff Support:

Darren Jones Co-team lead & Chief Building Official	Brooke Lambert WN Chief Administrative Officer
Dale Small Co-team lead & Economic Dev. Officer	Tammy Pringle WN Development Clerk
Mandy Jones WN Manager Community & Economic Dev.	Curtis Marshall Wellington County Planning
Jamie Cook Watson & Associates	Brad Post Watson & Associates
Matt Alexander WSP	

MINUTES

<p>Topic</p> <p>Welcome & Introductions & Strategic Plan discussions:</p> <ul style="list-style-type: none"> Darren Jones, Chief Building Official and Co-team lead, opened the meeting at 7:00pm and provided an overview of the agenda & meeting objectives. Upon conclusion of his remarks the committee were asked to provide self-introductions. A copy of the recently completed Wellington North Strategic Plan had been included in the agenda package and Brooke Lambert, CAO Township of Wellington North, provided a brief overview of the plan and path forward. A question related to Recreation programs and plans was asked and responded to. Committee members were encouraged to reach out directly to Brooke with any additional questions or comments. Mayor Lennox then welcomed everyone on the Advisory Committee and thanked them for volunteering to participate and support the Township with this very important Growth Management Project. He talked about the critical role the committee will play in helping us Develop our Vision for Growth and then taking this vision and using it to help us complete a service impact analysis. He also shared a story relating this to a

“Growing Family” situation and commenting on the original Growth Plan that was completed in 2018 and referring to this project as Growth Plan 2.0

- Mayor Lennox also stressed the importance of communication, education, and outreach and that we need input from everyone in our community and that the intent of the Advisory Committee is to help ensure this takes place.

Watson & Associates

- At the conclusion of the Mayors welcome Jamie Cook from **Watson & Associates** provided the committee with an overview of the Consulting team that would be supporting this project. He touched on the partnership of Watson & WSP and that Watson as the lead on this project has a successful track record in conducting these studies. He also mentioned the work done on the recently completed Wellington County Municipal Comprehensive Review process which included a Growth Analysis and Urban Land Needs Assessment for Wellington County. Watson know our community very well and have been able to hit the ground running: Other parts of the discussion included:
 - Purpose and Objective of the Growth Management Project
 - Develop a long-term vision for growth and development for the Township to guide local growth management decision-making.
 - Describe the type of growth the community wants and where that growth should occur.
 - Implement the County’s growth forecasts and policy directions through a local lens.
 - Prepare a high-level assessment of the growth impacts from a services/infrastructure perspective.
 - Suggest areas where the Township may need to explore further review/study.
- Questions related to Federal Housing Funding Programs, Development Lands and Density were raised by committee members and discussed by the Project team. Upon conclusion the following Advisory Committee Meeting schedule & topics was also reviewed, and committee members were asked to ensure these dates are noted in their calendars/schedules:
 1. **AC Meeting #1: Introduction – Jan. 16 (virtual)**
 - Project Goals, Objectives, Approach
 2. **AC Meeting #2: Background Study – Feb. 20 (virtual)**
 - How have we Grown?
 - Discussing the Provincial and County Growth Policy Context from a local perspective
 3. **AC Meeting #3: Developing a Vision – March 19 (in-person)**
 - Identify principles and priorities for guiding growth.
 4. **AC Meeting #4: Selecting the Preferred Vision – April 30 (virtual)**
 - Selected principles and priorities for growth
 5. **AC Meeting #5: Growth Mgt. Recommendations Review – June 11 (in-person)**
 - Strategic directions for Growth

WSP

- As we were nearing completion of the meeting Matt Alexander from WSP gave a high-level overview of the Stakeholder Engagement Plan. Stakeholder Engagement Plan (SEP) will be developed following the project launch. The purpose of the Stakeholder Engagement Plan is to identify all key stakeholders for this project and develop an agreed-upon approach with the Township in engaging with stakeholders. The SEP delineates the approach to develop a well-balanced engagement process to encourage idea sharing, pursue diversity, respect differences, and inspire dialogue.

After some discussion the meeting was adjourned by Chair Darren at 8:10pm