



Civil Marriage Ceremony Guidelines

Civil ceremonies will be conducted by an appointed Marriage Officiant of the Township of Wellington North. Couples wishing to be married must have an Ontario Marriage License and a completed Civil Marriage Ceremony Questionnaire provided by the Township. A request for a civil ceremony must be received at least ten days prior to the date of the ceremony.

Bookings:

At the discretion of the Officiant, Ceremonies can take place at an agreed upon location of your choice, in the Province of Ontario, that is a setting conducive for a ceremony.

Mandatory Marriage Consultation:

The mandatory marriage consultation is to be scheduled (at the time the marriage is booked) 7 to 10 days prior to the date of the ceremony. Both applicants are required to attend a mandatory marriage consultation with the Marriage Officiant.

The applicants should have with them:

- Photo Identification (e.g. Driver's License, current Passport or picture Ontario Health Card)
- A completed Civil Marriage Ceremony Questionnaire; and
- A valid Ontario Marriage License which can be purchased from the Town or another Ontario municipality with the authority to issue marriage licenses and is valid for a period of three months after the issue date.

Fee Schedule:

The fees are set out in the fees and charges by-law passed annually by the municipality.

Fees must be paid in full five days in advance of the ceremony or the ceremony shall not proceed. Fees are payable to the Corporation of the Township of Wellington North and can be made by e-transfer to accounting@wellington-north.com, debit, cheque or cash.

Witnesses:

Two witnesses are required to be present during the ceremony. Although there is no minimum age for a witness, it is suggested that they should be at least 14 years of age

and should be able to understand and appreciate what is taking place and be able to give evidence of such later, if required.

Interpreters:

If you do not understand or read English, you must provide your own interpreter and he/she must provide identification. Expiry Date: A marriage license is valid for use anywhere in Ontario for a period of three (3) months from the date of issue.

Ceremony Options: The couple may review and choose from three ceremony script options. Their selection should be submitted along with the Civil Marriage Ceremony Questionnaire.

Subject to approval by the Marriage Officiant, the couple may personalize parts of the script, including vows. Music deemed by the Marriage Officiant to be appropriate to the occasion will be allowed. The applicants must supply a music player for their recorded music.

PLEASE NOTE: A booking is not confirmed until the Civil Marriage Ceremony Questionnaire is completed and returned to the Municipal office, signed applicants and officiant, and payment of all fees have been received.

Following the Ceremony, you and your spouse will receive:

- A congratulatory certificate
- A record of Solemnization of Marriage (Please note that this is not a Marriage Certificate. Some organizations will require a Marriage Certificate as proof that your marriage was registered by the Province)

NOTE: For your Marriage Certificate apply on-line 90 days after your wedding at www.serviceontario.ca



Civil Marriage Ceremony Application and Booking Agreement

1. APPLICANTS: (Please bring Photo I.D. to the consultation together with the marriage license. Note: Consultation is required to take place at least one (1) week prior to the ceremony.)

Applicant 1 Full Name:

Photo ID:

Phone:

Email:

Applicant 2 Full Name:

Photo ID:

Phone:

Email:

2. MARRIAGE LICENSE DETAILS:

Marriage License Number:

Date Issued:

Municipality where Issued:

3. CEREMONY DETAILS:

Date:

Time:

Location:

Number of Guests:

Witness 1 Full Name:

Witness 1 Address:

Witness 2 Full Name:

Witness 2 Address:

Will anyone be presenting a marrier? (e.g. giving the bride away): YES * NO

* Full Name:

Will rings be exchanged? YES * NO *How Many:

Will there be a Flower Child / Junior Attendant: YES * NO

* Full Name:

Is an interpreter required: YES * NO

* Full Name:

Photographer during ceremony: YES * NO

* Name:

Music: YES * NO

* Details:

5. VOWS

An in-person meeting should be scheduled at least 3 weeks prior to the wedding to review vow options.

4. REHEARSALS

Will you expect the officiant to attend any rehearsals or meetings prior to the ceremony?

YES * NO

* Date:

Time:

5. ADDITIONAL COMMENTS:

This Booking Agreement must be signed by both Applicants.

Dated this day of , 20

Signature of Applicant

Signature of Joint Applicant

Received by the Township of Wellington North on: .

Township of Wellington North Representative

Vows Option 1

We are gathered here to celebrate one of life's greatest moments, the joining of two hearts. In this ceremony today we will witness the union of Partner 2 and Partner 1 in marriage.

Partner 2, Partner 1 - please turn to one another and repeat after me.

Partner 2 repeat after me:

I do solemnly declare that I do not know of any lawful impediment why I, Partner 2, may not be joined in matrimony to Partner 1.

Partner 1 repeat after me:

I do solemnly declare that I do not know of any lawful impediment why I, Partner 1, may not be joined in matrimony to Partner 2.

Partner 2 repeat after me:

I call upon these persons here present, to witness that I, Partner 2, do take you, Partner 1, to be my lawful wedded [husband/wife/spouse], my partner in life, and my one true love.

Partner 1 repeat after me:

I call upon these persons here present, to witness that I, Partner 1, do take you, Partner 2, to be my lawful wedded [wife/husband/spouse], my partner in life, and my one true love.

As a symbol of their commitment to each other Partner 2 and Partner 1 are exchanging rings.

Partner 2, place the ring on the Partner 1's finger and say these words to them:

I, Partner 2, commit myself to you, Partner 1, as your [wife/husband/partner] to learn and grow with. To explore and adventure with and to respect you in everything as an equal partner. In sickness and in health, for richer or for poorer and for all the risings and settings of the sun. We exchange these rings to symbolize our connection to one another. They represent our trust in each other and our combined strength together.

Partner 1, place the ring on the Partner 2's finger and say these words to them:

I, Partner 1, commit myself to you, Partner 2 as your [husband/wife/spouse] to learn and grow with. To explore and adventure with and to respect you in everything as an equal partner. In sickness and in health, for richer or for poorer. And for all the risings and settings of the sun. We exchange these rings to symbolize our connection to one another. They represent our trust in each other and our combined strength together.

I, Officiant's Name, by virtue of the powers vested in me by the Marriage Act, do hereby pronounce you; Partner 1 and Partner 2, to be married.

Vows Version 2

We are gathered today at the home of Partner 1 and Partner 2 for the purpose of joining them in the legal state of matrimony, under the authority given and provided by the Government of Ontario.

Marriage is not to be entered upon thoughtlessly or irresponsibly but with due and serious understanding and appreciation of the ends for which it is contracted.

Partner 2 repeat after me:

I do solemnly declare that I do not know of any lawful impediment why I, Partner 2, may not be joined in matrimony to Partner 1 .

Partner 1 repeat after me:

I do solemnly declare that I do not know of any lawful impediment why I, Partner 1, may not be joined in matrimony to Partner 2.

Partner 2 repeat after me:

I call upon these persons here present, to witness that I, Partner 2, do take you, Partner 1, to be my lawful wedded [husband/wife/spouse], my partner in life, and my one true love.

Partner 1 repeat after me:

I call upon these persons here present, to witness that I, Partner 1, do take you, Partner 2, to be my lawful wedded [wife/husband/spouse], my partner in life, and my one true love.

As a symbol of their commitment to each other Partner 2 and Partner 1 are exchanging rings.

Partner 2, place the ring on the Partner 1's finger and say these words to them:

This ring I give to you, in token of the covenant we make today. I will cherish our union, love, and trust. I will laugh with you and cry with you, love you faithfully through good times and bad, regardless of the obstacles we may face. I give you my hand, my heart, and my love, from this day forward, as long as we both shall live.

Partner 1, place the ring on the Partner 2's finger and say these words to them:

This ring I give to you, in token of the covenant we make today. I will cherish our union, love, and trust. I will laugh with you and cry with you, love you faithfully through good times and bad, regardless of the obstacles we may face. I give you my hand, my heart, and my love, from this day forward, as long as we both shall live.

I, Officiant's Name, by virtue of the powers vested in me by the Marriage Act, do hereby pronounce you; Partner 1 and Partner 2, to be married.

Vows Version 3

Good [morning/afternoon]. On behalf of Partner 1 and Partner 2, welcome and thank you for being here on this special day.

By your presence, you celebrate with them the love they have discovered in each other, and you support their decision to commit themselves to one another for the rest of their lives.

We come together to witness and proclaim the formal joining of Partner 1 and [Partner 2 in legal matrimony according to the customs and laws prevailing by the Government of the Province of Ontario.

Declaration of Commitment Marriage is a commitment in life, where two people can find and bring out the very best in each other. As such, marriage is not to be entered upon thoughtlessly or irresponsibly but with a due and serious understanding and appreciation of the ends for which it is contracted.

Partner 1 repeat after me please.

I do solemnly declare that I do not know of any lawful impediment why I, Partner 1 may not be joined in matrimony to Partner 2.

Partner 2 repeat after me please.

I do solemnly declare that I do not know of any lawful impediment why I, Partner 2, may not be joined in matrimony to Partner 1.

Partner 1 repeat after me:

I call upon these persons here present to witness that I, Partner 1, do take you, Partner 2, to be my lawful wedded [wife/husband/partner/spouse]. To laugh with you in joy, to grieve with you in sorrow, to grow with you in love and to be faithful to you alone; as long as we both shall live.

Partner 2 repeat after me:

I call upon these persons here present to witness that I, Partner 2, do take you, Partner 1, to be my lawful wedded [wife/husband/spouse]. To laugh with you in joy, to grieve with you in sorrow, to grow with you in love and to be faithful to you alone; as long as we both shall live.

I ask that the rings you are about to exchange be used and regarded as a seal and confirmation and acceptance of the vows you have made.

Partner 1 repeat after me please.

Receive this ring as a symbol of my vows to you. Whenever you look at it know that I love, honour, and cherish you above all others.

Partner 2 repeat after me please.

Receive this ring as a symbol of my vows to you. Whenever you look at it know that I love, honour, and cherish you above all others.

I, Officiant's Name, by virtue of the powers vested in me by the Marriage Act, do hereby pronounce you Partner 1 and Partner 2 to be married