

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – DECEMBER 16, 2024 AT 7:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH  
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING  
[December 16, 2024, Township of Wellington North Council Meeting \(youtube.com\)](https://www.youtube.com/watch?v=...)**

**Members Present:** Mayor: Andrew Lennox  
Councillors: Lisa Hern  
Steve McCabe  
Penny Renken

**Member Absent:** Councillor: Sherry Burke

**Staff Present:**  
Chief Administrative Officer: Brooke Lambert  
Director of Legislative Services/Clerk: Karren Wallace  
Deputy Clerk: Catherine Conrad  
Human Resources Manager: Amy Tollefson  
Senior Project Manager: Tammy Stevenson  
Manager Community & Economic Development: Mandy Jones  
Recreation Service Manager: Tom Bowden

#### **CALLING TO ORDER**

Mayor Lennox called the meeting to order.

#### **ADOPTION OF THE AGENDA**

RESOLUTION: 2024-430

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Agenda for the December 16, 2024 Regular Meeting of Council be accepted and passed.

CARRIED

#### **DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

#### **O'CANADA**

#### **QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)**

No questions registered on agenda items.

#### **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, December 2, 2024

RESOLUTION: 2024-431

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council held on December 2, 2024 be adopted as circulated.

CARRIED

**BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

2a, 2b, 4a

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2024-432

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT all items listed under Items For Consideration on the December 16 2024 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on November 20, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated December 10, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 028-2024 snowmobile trail land use Memorandum of Understanding (MOU);

AND THAT the Mayor and Clerk be authorized to sign a by-law to enter into a Land Use MOU with the Mount Forest Drifters.

CARRIED

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2024-433

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-051 being a report on the Mayor's Charity Bonspiel;

AND THAT Council supports staff continuing to organize and deliver the Mayor's Charity Bonspiel.

CARRIED

RESOLUTION: 2024-434

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-052 being a report on the Arthur Optimist Club;

AND THAT Council approve the request from the Arthur Optimist Club regarding the naming of the facility located at 244 Isabella St., E., Arthur to be known as the "Arthur Optimist Town Hall";

AND FURTHER THAT Council approve the transfer of surplus funds in the amount of \$11,876.13 to the Arthur Optimist Club from the Splash Pad fundraising efforts.

CARRIED

RESOLUTION: 2024-435

Moved: Councillor Renken

Seconded: Councillor Hern

That the Council of the Corporation of the Township of Wellington North defer Report INF 2024-026 being a report on Site Alteration and Fill By-law.

CARRIED

RESOLUTION: 2024-436

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-026 being a report on Site Alteration and Fill By-law;

AND THAT Council adopt the Site Alteration and Fill By-law, attached to this agenda as By-law 111-2024;

AND FURTHER THAT Council direct staff to amend the fees and charges by-law associated with Site Alteration By-law fees to include:

- Site Alteration and Fill Application Fee (Inspection and review not included) \$2,000 plus \$10,000 deposit
- Site Alteration and Fill Application Fee (Major) (Inspection and review not included) \$5,000 plus \$20,000 deposit
- Municipal Fee – Heavy Trucks Fill Movement \$2.00 per m3
- Renewal Fee \$500
- Revision Fee deducted from application deposit fee, Engineer fees +\$150 Administrative fee
- Consultant Engineer Fees (Administration and Inspections) deducted from Application Deposit Fee, Consultant fees +15% administrative fee
- Conducting Site Alteration without obtaining a Permit, Double Permit Fee
- Conducting Site Alterations without registration Fee \$500
- Failure to use approved designated haul route to and from the site Fee \$500
- Minimum 4 hour Township call-out time for grading gravel road surface Fee \$1,000 plus additional fees over 4 hours
- Minimum 4 hour Township call-out time to attend a vehicle accidents scene as requested by OPP Fee \$3,000 plus additional fees over 4 hours
- Failure to maintain a copy of the signed Permit on-site Fee \$250
- Failure to notify the Township of change in volume of material Fee \$500
- Failure to notify the Township of change in completion date Fee \$250
- Failure to notify the Township of change in material \$250
- Failure to submit load tickets monthly Fee \$500
- Tracking of mud, dirt, or debris on Municipal Roadway Fee \$500
- Refuse to allow the Township or Township Consultant Engineer enter and inspect the property Fee \$500

- Refuse to provide the Township or Township Consultant Engineer copies of reports, manifest or other documents upon request Fee \$500

AND FURTHER THAT the Mayor and Clerk are authorized to sign the by-law.  
DEFERRED

Council directed staff to bring a report to a future meeting with expanded exemptions for normal farm practices, and exemptions applicable to brownfield developments.

### **NOTICE OF MOTION**

No notice of motion was tabled.

### **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Renken (Ward 1):

- The Cultural Roundtable Meeting was cancelled last week due to weather.

Councillor Hern (Ward 3):

- GRCA meeting last week. There will be a strategic planning session next month.

Councillor McCabe (Ward 4):

- The Province has once again frozen the ability for Conservation Authorities to raise their fees.
- Final ROMA meeting before the Conference in January is this Friday.

Mayor Lennox:

- Thanked the Township of Southgate Council for asking him to participate in Holstein parade and Wellington North Fire Services for assisting at the parade.

### **BY-LAWS**

- a. By-law Number 091-2024 being a by-law to control the cemetery owned by The Corporation of the Township of Wellington North and repeal By-law 077-2014
- b. By-law Number 096-2024 being a by-law to authorize the execution of a Memorandum of Understanding between the Corporation of the Township of Wellington North and Mount Forest Drifters for use of land for a snowmobile trail
- c. By-law Number 107-2024 being a by-law to amend By-law Number 083-2024 being a by-law to establish fees and charges for various services provided by the municipality
- d. By-law Number 108-2024 being a by-law to authorize the execution of an agreement between R. & R. Pet Paradise (Rick Rauwerda) and the Corporation of the Township of Wellington North and to repeal By-law 030-2016
- e. By-law Number 109-2024 being a by-law to provide for an interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears
- f. By-law Number 110-2024 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2025

- g. By-law Number 112-024 being a by-law to adopt a budget including estimates of all sums required during 2025 for operating and capital, for purposes of the municipality

RESOLUTION: 2024-437

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT By-law Number 091-2024, 096-2024, 107-2024, 108-2024, 109-2024, 110-2024 and 112-2024 be read and passed.

CARRIED

**CULTURAL MOMENT**

- Celebrating Harold "Toad" Reeves

**CONFIRMING BY-LAW**

RESOLUTION: 2024-438

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT By-law Number 113-2024 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 16, 2024 be read and passed.

CARRIED

**ADJOURNMENT**

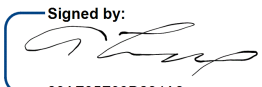
RESOLUTION: 2024-439

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Regular Council meeting of December 16, 2024 be adjourned at 7:33 p.m.

CARRIED

Signed by:  
  
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**MAYOR**

DocuSigned by:  
  
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**CLERK**