



Version: February 7, 2025

## **Parent/Guardian Information Package – Wellington North Day Camp 2025**

### **Damascus Location**

Dear Parent/Guardian,

Welcome to an unforgettable summer adventure at our Damascus Camp! Designed for children aged 9 to 12, our program offers a perfect blend of outdoor exploration, environmental education, and hands-on fun. Camp will run weekly July 1 – August 22, 2025, from 9:00AM to 4:00PM daily for the adventurous young camper. Participants will not only learn how to make traditional breads, pies, and preserves from scratch, they will get the bonus of consuming their homemade treats as well. At the Damascus Summer Day Camp, campers will expand their creativity and grow into domestically skilled, young nature and environmental enthusiasts.

#### **Program Highlights:**

- Engaging activities tailored to inspire a love of nature.
- Small group setting with a maximum of 18 participants ensures personalized attention and safety.
- Led by trained and qualified staff members committed to providing a safe and enriching experience.
- Activities include arts and crafts, team-building games, outdoor exploration, physical activities, and lessons in domestic skills such as baking and canning.
- Focus on conservation, preservation, and appreciation of the natural environment.
- Participants will develop valuable skills, make new friends, and create lasting memories.

#### **PLEASE COMPLETE, SIGN AND SUBMIT THE FOLLOWING FORMS PRIOR TO YOUR FIRST DAY OF SUMMER DAY CAMP:**

- Camper Behaviour Expectations Agreement
- Authorized Pickup and Sign Out Form
- Photo Release and Communication Form
- Walking Trip Permission Form
- Consent to Care Form
- Food Consumption Form
- Hot Dog Order Form



## 2025 Day Camp Sessions

Session 1*	July 1 - July 4
<b>Session 2</b>	<b>July 7 - July 11</b>
Session 3	July 14 - July 18
<b>Session 4</b>	<b>July 21 - July 25</b>
Session 5	July 28 - August 1
<b>Session 6*</b>	<b>August 5 - August 8</b>
Session 7	August 11 - August 15
<b>Session 8</b>	<b>August 18 - August 22</b>

\*Four-day week due to a holiday, rates will be prorated to reflect the shorter week.

## Summer Camp Location

Damascus Community Hall - (Mondays, Tuesdays, Wednesdays and Fridays)  
8947 Wellington Rd. 16, Damascus ON

Green Legacy Location - Thursdays  
8554 Line 6  
Damascus (Wellington North), ON  
NOG 1A0

**Day Camp Ages 9-12** (birth year 2013 – 2016).

Campers 8 years of age may register if they are turning 9 before December 31<sup>st</sup> of this year.

## Day Camp Fees

\$185.00 per 5-day week

\$148.00 per 4-day week

## Day Camp Hours of Operation

Programming offered 9:00am – 4:00pm daily.

## Extended Care

Extended care hours are now offered at this location. Early drop-off is from 8:00-9:00am and late pick-up is from 4:00-5:00pm. During extended care hours, activities are loosely structured. There is no additional fee for this service.

## Camp Arrival and Dismissal

**Damascus:** The designated drop-off/pick up area on Monday, Tuesday, Wednesday and Friday, is at the lobby of the Damascus Community Hall. Thursdays, the designated drop off/pick up area is the Green Legacy location just in front of the main building.

**Arrival:** A staff member will greet you at the front door (Thursdays – in front of the main building) while you sign-in your child/ren. Please allow for extra time on the first day of each session.



**Dismissal:** A staff member will greet you at the front door (Thursdays – in front of the main building). An individual designated on the Authorized Pick-up and Sign Out Form will then sign-out the camper at pick-up. Please submit a copy of custodial arrangement if necessary.

- For camper safety, government issued photo ID is required for camper pick-up. Campers 9 years and under must be picked up by an adult that is identified in advance. Only those adults listed on the Authorized Pick-up and Sign Out Form will be permitted to pick up child/ren. Campers 10 years and older may leave by themselves if this has been indicated during registration.
- If a camper is not picked up by camp closing, every attempt will be made to contact either the parent/guardian or emergency contacts. If the Township of Wellington North has not been contacted or the persons at the emergency numbers cannot be reached, the local authorities will be called to locate the parent or guardian.

### **Camp Attendance**

Attendance is taken each morning and at various times throughout the day. If your camper is going to be absent, late, or leave early, please email the Day Camp Site Leader or send a written note to camp prior to the absence.

### **What to Bring Daily**

- Nutritious peanut and tree nut free lunch. Morning and afternoon snack
- Water bottle
- A hat
- Suitable clothing for the weather
- Appropriate footwear – runners, rubber boots, hiking shoes
- Waterproof sunscreen
- Bug spray
- A smile!

**What not to bring** – Please leave valuable personal items at home. The Township of Wellington North is not responsible for lost or stolen items.

- Money
- Electronics (cell phones, electronic games, etc.)
- Toys and trading cards (popits, stuffed animals, bouncy balls, etc.)
- Inappropriate objects

### **Lost and Found**

There will be a lost and found bin on site and staff will work with parents to locate missing items. We strongly encourage campers to check for their personal belongings before leaving each day.



### Quality Supervision

Our staff to camper ratios reflect our commitment to quality program supervision. Our camps operate with a ratio of 1 leader for every 9 campers. All staff are certified in Standard First Aid, CPR C, and those of eligible age, also require a vulnerable criminal reference check. In addition, they are trained to interact with children in a positive and developmentally appropriate manner as all camp staff are certified in the HIGH FIVE - Principles of Healthy Child Development.

### Lunches and Snacks

For the safety of those with life-threatening allergies, our camps are a "nut aware" environment. If any additional allergies are identified, they will be listed in the weekly newsletter prior to each session, so snacks and lunches can be prepared accordingly. **Please do not send peanut, nut, sesame, or chickpea products to camp.** Please send energizing snacks including fruits and vegetables.

**Hot dog and Pizza Lunches:** The Township is excited to announce that weekly pizza and hot dog lunches are included in the cost of day camp this year. If you have any dietary restrictions, please let the site leader know and indicate it on your parent package. Hot Dogs are scheduled for Thursdays and Homemade Pizza on Fridays. We recommend that campers continue to bring healthy snacks and drinks for nutrition break. Please complete the Hot dog form and submit it with your parent package.

### Inclusion at Camp

Campers with support needs that are not met by large group supervision ratios, are welcome to bring a volunteer or family member, 16 years of age or older, to join them and support in this capacity.

### Camp Attire

Campers should come ready for fun! Please ensure your child is dressed appropriately to be active and engaging in various types of activities throughout the day. We encourage campers to come in layers that can be removed or added during the day depending on the weather. Appropriate footwear is essential for all activities (walking, running, water games, hikes etc.). A change of clothing is recommended.

### Inclement Weather

Rain or shine, we are here to explore and discover new things! We plan much of our camp day to be outside, though during inclement weather, the program will relocate inside.

### Medical Information

Please ensure camper medical information is updated during registration, including an emergency contact. Should a camper require medication while at camp, please inform the Day Camp Site Leader and complete the Medical Administration Form. The Medical Administration Form must be completed before medication can be accepted. Medication must be in the original container with its original label. No over the counter medications can be used without written instructions from a physician. All medications will be stored in a locked box, except for auto injectors and inhalers, which are carried by the camper in a waist pouch.



Staff do not administer medication but will supervise campers capable of administering their own. In the case of a life-threatening situation where the camper is unable to administer medication such as an auto injector or asthma inhalers, staff will assist.

In the event of a medical emergency, camp staff, recreation staff and/or lifeguards will provide immediate medical treatment, including follow-up with EMS if necessary. Parents will be notified in the event of a medical emergency.

We are excited that you are joining us for our second year at the Damascus Camp location. Our staff have planned many thrilling activities including outdoor exploration, culinary experiences and unforgettable adventures. Damascus Day Camp is the perfect place to try new things, learn new skills and create lifelong friendships. We can not wait for you to join us in what is bound to be memorable season.

**Contact Information – Shelley LeBlanc, Community Recreation Coordinator**

Township of Wellington North

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