



PRE-AUTHORIZED TAX PAYMENT AUTHORIZATION FORM

NAME: _____

ADDRESS: _____

CITY: _____ PROVINCE: _____

POSTAL CODE: _____ PHONE NO. _____

ROLL NO: _____

TYPE OF PLAN: MONTHLY _____ INSTALLMENT _____ START DATE _____

NAME OF FINANCIAL INSTITUTION: _____

BRANCH ADDRESS: _____

BANK, TRANSIT & ACCOUNT NO.: _____

I/WE, AS THE ACCOUNT HOLDER(S), HEREBY AUTHORIZE THE TOWNSHIP OF WELLINGTON NORTH, AND;

MY/OUR FINANCIAL INSTITUTION TO DEBIT MY/OUR ACCOUNT FOR PAYMENT OF TAXES.

THIS AUTHORIZATION MAY BE CANCELLED AT ANY TIME UPON WRITTEN NOTICE.

DATE: _____

SIGNATURES: _____

(Signatures as required on cheques issued against this account.)

PLEASE ATTACH A CHEQUE MARKED "VOID"

The Township of Wellington North is pleased to offer a Pre-Authorized Payment Plan for the payment of taxes. Many taxpayers have asked for this service in order to assist them in monthly budgeting for taxes and to avoid being in arrears. This plan is also available for taxpayers who wish to continue to pay on the specified due dates.

The Pre-Authorized Payment Plan is a modern, easy method to make tax payments without the inconvenience of cheque writing, the increasing cost of postage or that trip to the bank/municipal office to pay your bill. If you are away on vacation, business trip or sick, your taxes will still be paid. With the Pre-Authorized Payment Plan, you avoid the embarrassment of missed payments and the penalty charge for late payments.

With your permission, your payments can be made automatically through your bank or financial institution chequing account. The following are some facts about the plan:

1. To be eligible to enroll in this plan you must have no outstanding taxes or penalty owing on your account.
2. There shall be no pre-authorized monthly installment tax plan payment in December, freeing the taxpayer for other financial obligations during the Holiday Season.
3. Enrolment into the plan can take place at any time during the year.
4. Every person who has supplementary taxes (i.e. improvements to property, additions, renovations, etc.) added to the tax collector's roll after the tax notice has been mailed, will receive by mail from the Treasurer an amended tax notice indicating the supplementary taxes that the person must pay in addition to the taxes otherwise payable and indicated on the tax notice.
5. Every person who fails to pay an installment on the date due, will pay their arrears and any penalty, interest and/or N.S.F. charges due thereupon, before the next monthly installment, failing which the Treasurer may terminate the person's membership in the plan.
6. The Treasurer may terminate the plan for any person, who at any time during a calendar year, defaults on two monthly installments, but who also pays the arrears and penalty and interest charges thereupon, before the next monthly installment.
7. Every person, whose plan is terminated, will pay taxes in accordance with the interim and final collection by-laws for the year in which the termination occurred.
8. You may withdraw from the plan at any time you feel the necessity of doing so.
9. Your **monthly** payment will be taken from your bank account on the *15th of each month from January to November inclusive, there isn't a payment taken in December. Installment* payments will be taken from your bank on the installment due dates.