



## TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2025-03-24

MEETING TYPE: Open

SUBMITTED BY: Tammy Stevenson, Manager of Infrastructure & Engineering

REPORT #: INF 2025-006

REPORT TITLE: Award of Industrial Drive Urbanization

### RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2025-006 award of the Industrial Street Urbanization project;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Armstrong Paving and Materials Group Limited to execute the Industrial Drive Urbanization project.

### PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2025 Capital Budget

### BACKGROUND

The request for tender (RFT) RFT 2025-005 for the Industrial Drive Urbanization (from end of existing pavement to approximately 80m north) project was advertised on the Township and Township consulting engineer B.M. Ross and Associates Limited (BMROSS) website starting January 31, 2025, and closed March 13, 2025.

The Township received six (6) tender submission packages prior to the RFT tender closing deadline from the following contractors:

<u>Contractor</u>	<u>Tender Price (Excluding HST)</u>
Armstrong Paving and Materials Group Limited	\$142,014.85
Roubos Farm Services Limited	\$184,071.35
E.C. King Contracting (A Division of Miller Group)	\$187,233.43
J.T. Excavating Limited	\$188,723.56
Cox Construction Limited	\$208,421.37
Kurtis Smith Excavating Limited	\$212,440.00

## ANALYSIS

All tender submission packages were reviewed by the BMROSS and staff based on the specified tendering requirements and evaluated on cost as found in Attachment 1.

Armstrong Paving and Materials Group Limited was the lowest tender bid cost and met the RFT requirements as specified. Therefore, Township staff recommend them for award of this RFT to Armstrong Paving and Materials Limited.

## CONSULTATION

Consultation with Township consulting engineer (BMROSS) and Township staff: CAO, Treasurer, Manager of Transportation and Manager Environmental Services.

## FINANCIAL CONSIDERATIONS

Lowest tender bid price for construction, engineering, contingency, and geotechnical services have an anticipated total project cost of \$202,547 (including HST) and are within the approved 2025 Capital Budget of \$270,620.00.

## ATTACHMENTS

Attachment 1 – B.M. Ross and Associates Limited Industrial Drive Urbanization Award Recommendation Letter dated March 19, 2025.

## STRATEGIC PLAN 2024

- Shape and support sustainable growth  
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity  
How:
- Enhance information sharing and participation in decision-making  
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer

**B. M. ROSS AND ASSOCIATES LIMITED**  
**Engineers and Planners**  
 Box 1179, 206 Industrial Drive  
 Mount Forest, ON, Canada N0G 2L0  
 p. (519) 323-2945 [www.bmross.net](http://www.bmross.net)

File No. 19271

**VIA EMAIL ONLY**

March 19, 2025

Tammy Stevenson, C.E.T.,  
 Manager of Infrastructure and Engineering  
 Township of Wellington North  
 7490 Sideroad 7 W  
 Kenilworth, ON N0G 2E0

**RE: Industrial Drive Urbanization (Mount Forest)**  
**Project No. 19271; Contract No. RFT-2025-005**

Tenders were received on Thursday, March 13, 2025 for the above noted project, as summarized by the following table:

<b>Tenderer</b>	<b>Tendered Amount</b>
Armstrong Paving and Materials Group Ltd.	\$142,014.85
Roubos Farm Service Ltd.	\$184,071.35
E. C. King Contracting	\$187,233.43
J. T. Excavating Ltd.	\$188,723.56
Cox Construction Limited	\$208,421.37
Kurtis Smith Excavating Inc.	\$212,440.00

All of the tenders were checked and found to be mathematically correct. All tenders were properly signed and each was submitted with the specified tender deposit and Agreement to Bond.

Since the lowest tender is acceptable contractually, and the tenderer has road work experience, further analysis is limited to the lowest bid. We are not aware of any reason why the contract should not be awarded to Armstrong Paving and Materials Group Ltd. for the total tender sum of \$142,014.85.

Please retain the tender deposits from the two low bidders until the contracts are formally signed. The other tender deposits may now be returned.

Attached for your information is an updated budget estimate for this project based on the Armstrong Paving and Materials Group Ltd. tender prices and using assumed costs for contract administration, construction review, material testing and a contingency allowance.

Should you have any questions, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per



Frank Vanderloo, P.Eng.

FCV:hv

**TOWNSHIP OF WELLINGTON NORTH  
INDUSTRIAL DRIVE URBANIZATION  
PROJECT NO. 19271  
CONTRACT NO. RFT-2025-005**

**RECOMMENDED BUDGET UPDATE**

<b>Item</b>	<b>Recommended Budget Amount</b>
Armstrong Paving and Materials Group Ltd.	\$125,677
Contingency Allowance (10%)	\$12,568
Geotechnical testing	\$5,000
Engineering - design; tendering	\$10,500
Engineering - contract administration	\$10,500
Engineering – construction review (allowance)	\$15,000
Sub-Total (taxes excluded)	\$179,245
HST (13%)	\$23,302
<b>Total</b>	<b>\$202,547</b>