



Parent/Guardian Information Package 2021

Dear Parent/Guardian,

Welcome to the Wellington North Summer Day Camp Program, we are very excited for your child to be joining us this summer! 2021, marks our second year offering the summer day camp program to members of our community and to our visiting friends as well. Camp will run weekly June 28 – August 20, 2021, and our daily events will be geared towards the session themes outlined below. Your child will participate in various games, crafts and activities. Our standard day is programmed from 9:00am to 4:00pm with extended care available upon request.

PLEASE COMPLETE, SIGN AND SUBMIT THE FOLLOWING FORMS PRIOR TO YOUR FIRST DAY OF SUMMER DAY CAMP:

- Authorized Participant Pickup and Sign Out Form
- Photo Release and Communication Form
- Immunization Record
- Walking Trip Permission Form

This year we have had to modify our program to ensure the health and safety of campers and staff. But fear not! Our Leaders are back with some creative ideas, amazing energy and are determined to make this summer fun for all our campers! Some program modifications include:

- Group sizes will be smaller to ensure physical distancing. Groups will have their own dedicated lunch and snack times and their own space in the facility when it is not possible to be outdoors.
- There will be no camp lunches or sharing of food.
- Field trips will be limited to destinations such as parks.
- There will be a designated drop off and pick up location. Parents will not be allowed inside the facility.
- There will be a mandatory online screening that must be completed for each child prior to each day of camp.
- Masks are mandatory for Leaders and Campers.
- There will be washroom, hand washing and hand sanitizing breaks scheduled throughout the day.
- Each child will receive their own supplies to be used throughout the week and their own location to store them.



2021 Day Camp Session Themes

Session 1*	Jun 28 – Jul 2	Holiday Celebrations
Session 2	Jul 5 – Jul 9	Music Makers
Session 3	Jul 12 – Jul 16	Science Rules
Session 4	Jul 19 – Jul 23	Crazy Olympics
Session 5	Jul 26 – Jul 30	Fun at the Fair
Session 6*	Aug 2 – Aug 6	Artful Antics
Session 7	Aug 9 – Aug 13	Animal Planet
Session 8	Aug 16 – Aug 20	Survivor Week

*four-day week due to a holiday, rates will be prorated to reflect the shorter week.

Summer Camp Locations

Mount Forest & District Sports Complex
Upper Leisure Hall
850 Princess St., Mount Forest ON N0G 2L3

Arthur & Area Community Centre
Upper Leisure Hall
Arthur ON N0G 1A0

Day Camp Ages

Participants in our Day Camp program are 5-12 years old. 4-year olds can register if they are turning 5 before December 31st, and are fully toilet trained. Camp leaders will take age and developmental differences into account when creating groups and programming activities.

Day Camp Fees - Due to COVID-19 restrictions, we will only be able to offer weekly registrations.

\$145.00 per 5-day week (\$29.00/day)

\$116.00 per 4-day week (\$29.00/day)

Day Camp Hours of Operation

Regular Camp hours are 9:00am – 4:00pm daily.

Extended Care

Our standard day is programmed from 9:00am to 4:00pm, with extended care available. Early drop-off is from 7:30-9:00am and a late pick-up from 4:00-5:00pm. During extended care hours, activities are loosely structured. Photo ID is required for camper pick-up.

Camp Arrival and Dismissal

For camper safety, adults MUST show photo ID during camp pick up. Campers 9 years and under must be picked up by an adult that is identified in advance. Only those adults listed during registration will be permitted to pick up your child(ren). Campers 10 years or older may leave by themselves if this has been



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indicated during registration. Please notify us if your child will not be attending camp, or of any change in your child's pick-up routine by calling 519.848.3620 x 4342.

Arrival: Signage will be posted on site. Staff will confirm that the mandatory online screening is complete. A parent/guardian will sign-in the child at drop-off. Allow for extra time on the first day of each session.

Dismissal: A parent/guardian designated on the Authorized Consent to Release Form, must sign out the child at pick-up (Photo ID is required). Please submit a copy of custodial arrangement if necessary.

- Those without photo ID, or persons not noted on the Authorized Consent to Release Form will not be permitted to pick-up a child.
- If a child is not picked up by camp closing, every attempt will be made to contact either the parent/guardian or emergency contacts. If the Township of Wellington North has not been contacted - or the persons at the emergency numbers cannot be reached, the local authorities will be called to locate the parent or guardian.
- Camps run from 9:00am-4:00pm unless otherwise indicated.

Camp Attendance

Attendance is taken each morning and at various times throughout the day. If your child is going to be absent, late, or leave early, please call the Day Camp Site Leader, Township of Wellington North or send a written note to camp prior to the absence.

What to Bring Daily - Please label all items!

- Nutritious peanut and tree nut free lunch, morning and afternoon snack
- Water bottle
- A mask and extra masks
- A hat
- Waterproof sunscreen
- Swimsuit and towel* (Arthur)
- Suitable clothing for the weather
- Appropriate footwear
- A smile!

What not to bring – Please leave valuable personal items at home, the Township of Wellington North is not responsible for lost or stolen items.

- Money
- Electronics (cell phones, electronic games, toys)
- Inappropriate objects



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Lost and Found

Unfortunately, the Township will not be using a lost and found bin this year. We strongly encourage campers to check for their personal belongings before leaving for the day. The Township of Wellington North is not responsible for lost or stolen items.

Our Team

Our amazing camp staff have been hired based on their experience, creativity and enthusiasm working with children. They are certified in Standard First Aid & CPR-C, High Five*, and complete in depth, onsite training. Our Summer Camp Instructors are supported by on-site Summer Camp Site Leader and are complimented by our volunteer Leaders in Training.

Our camp operates with a maximum ratio of 1 leader for every 10 campers.

*High Five is Canada's only comprehensive quality standard for children's sport and recreation, an evidence-based approach to healthy child development.

Typical Camp Day

A typical camp day runs from 9:00am – 4:00pm with our weekly themes helping to guide planning of our activities. Regardless of the theme, the overall structure of the program remains the same, including sign-in, sign-out, snack, lunch, crafts, games, indoor and outdoor play and swimming* (*Arthur location). Campers will be asked to participate in all activities, unless written or verbal permission from a parent or guardian, to a leader, has been given for special circumstances.

Lunches and Snacks

For the safety of those with life-threatening allergies, our camps are a "nut aware" environment. We ask that all families avoid sending peanut or nut products to camp. Please send energizing snacks including fruits and vegetables. Campers are asked to bring a water bottle to camp.

Inclusion at Camp

We strive to integrate all campers into our summer camp programs. To help us best support your camper's experience at camp, we ask that any additional needs be disclosed during registration. A staff member will be in touch to discuss how we can best integrate your camper into our group programming. Please note that we are unable to provide one to one support for campers with additional needs. However, we welcome volunteers or support workers provided by the family in this capacity.

Camp Attire

Campers should come ready for fun! Sunscreen, a hat, closed-toe shoes, weather-appropriate clothing, and masks are required. Please send clothes that are comfortable to move in, and that can get messy. The Township of Wellington North is not responsible for any lost or stolen items.



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Inclement Weather

Rain or shine, we're here to play! We plan a majority of our camp day to be outside, though during inclement weather, camp program will relocate inside. A movie (rated G or PG) may be shown in the event of inclement weather - please contact the Day Camp Coordinator with questions regarding the choice of movie.

Camper Behaviour Expectations

A positive program environment means everyone feels they are safe, welcome and respected.

We strive to ensure all campers have a great, safe, and fun experience at camp. We have fun, play fair, and show respect for ourselves and others.

We are committed to providing a nurturing environment for each participant and their individual needs. We can provide alternative programming that helps participants integrate into camp routines, however, we are unable to provide this for extended periods of time. If a participant needs to be repeatedly withdrawn from activities and if their behaviour is deemed to be a threat to either their own safety or the safety of others, we will not be able to accommodate them.

Respect yourself: Come to camp with a positive attitude and participate so you can have the best experience!

Respect others: Stay out of other's personal space, speak nicely to others, and listen to your leaders.

Respect property and the facility: Touch only what belongs to you, stay within the activity area, and clean up after yourself.

Physical aggression and bullying behaviour may require temporary or full suspension from camp.

Medical Information

Please ensure camper medical information is updated during registration, including an emergency contact. Should a camper require medication while at camp, please inform the Day Camp Site Leader and complete the Medical Administration Form. The Medical Administration Form must be completed before medication can be accepted. Medication must be in the original container with its original label. The container can only contain dosages needed for that camp day. No over the counter medications can be used without written instructions from a physician. All medications will be stored in a locked box, with the exception of auto injectors and inhalers, which are carried by the camper in a waist pouch.

In the event of a medical emergency, camp staff, Township staff and/or lifeguards will provide immediate medical treatment, including follow up with EMS if necessary. Parents will be notified in the event of a medical emergency.



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Medication must be:

- In the original container with its original label (with child's name, doctor's information, dosage and directions for use)
- The container can only contain dosages needed for that camp day (liquid must be pre-measured)
- The dosage must be clear & visible
- No over the counter medications can be used without written instructions from a physician.

Recreation Services staff are not responsible for lost or damaged medications left in the campers' care.

Staff do not administer medication but will supervise participants capable of administering their own. In the case of a life-threatening situation where the participant is unable to administer medication such as an auto injector or asthma inhalers, staff will assist.

Guidelines on food allergies

For the safety of those with life-threatening allergies, our camps are a "nut aware" environment. We ask that all families avoid sending peanut or nut products to camp. (Due to the public space of our buildings, we cannot guarantee the environment to be allergen free.)

- Parents with children who have a life-threatening allergy are asked to indicate it on the Registration Form and complete the Individualized Plan and Emergency Procedures for a Child with an Anaphylactic Allergy Form. Please also provide a recent photo.
- Recreation Services has adopted the following guidelines for life-threatening allergies:
 - It is recognized that to safeguard campers with severe and potentially fatal reactions to peanuts/nuts, the camp locations need to be as nut or peanut free as possible. Even a tiny amount of nut particle or residue can cause a child with an allergy to have a strong allergic reaction, which without treatment may cause death.
- Staff receive training on the prevention of allergic reactions and medical treatment should one occur.
- All parents share in a responsibility to read food labels and to not send products that contain/may contain traces of peanuts/nuts, or that do not carry a complete list of ingredients (i.e. bulk food, from on-site bakeries, etc.)
- Children requiring auto injectors are asked to bring a minimum of one to camp.
- Campers over the age of 5 are required to carry their auto injector on themselves at all times.
- Where there is a life-threatening allergy to nuts or peanuts (confirmed by a family physician), special lunch screening is conducted to the best of the camp staff's ability. While it is difficult to screen every camper's lunch, staff instruct campers on proper hand washing techniques for campers before and after meals.

Recreation Services extends its thanks to all parents on their cooperation and understanding.



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Swimming – Arthur Location

All campers nine (9) years of age and under must wear a lifejacket while on the deck or in the water during the Day Camp designated swim time, regardless of swimming ability. Campers that are ten (10) years of age and older are assumed to be a non-swimmer and must take the pool/facility swim test on their first visit to the pool to determine eligibility of swimming without a lifejacket. If a participant does not pass the pool/facility swim test, regardless of age, they will be required to wear a lifejacket.

Contact Information

Township of Wellington North
www.wellington-north.com
519.848.3620 x 4342

Day Camp Coordinator	519.323.6014
Arthur Day Camp Site Leader	519.848.3620 x 4301
Mount Forest Day Camp Site Leader	519.848.3620 x 4302



2021 Day Camp Themes

Session 1 – Holiday Celebration

Campers will have fun celebrating the holidays - A New Year's Party, an Easter Egg Hunt, Canada Day celebrations, Halloween and Christmas! We will be decorating for the holidays, making crafts, hosting an Easter egg hunt, dressing in our favourite costumes, and so much more!

Session 2 – Music Makers

Campers will explore acting, singing and dance. We will make instruments, sing songs outdoors, create dance routines, and perform at the end of the week during our talent show.

Session 3 – Science Rules

This week campers will have fun with us as we make crazy cool experiments that drip, move, bubble and bounce!

Session 4 – Crazy Olympics

The Olympics are coming to Wellington North! We will participate in a variety of Olympic sports, including track and field, relay race, swimming and more. Campers will make a flag to carry at the "Closing Ceremonies" and there will be a "Presentation of Medals".

Session 5 – Fun at the Fair

Our campers will have hands on fun while playing and learning about: farm animals and our environment, make cool arts and crafts projects they can enter in the fair, play games and sports, learn to bake, and much more.

Session 6 – Artful Antics

Find the artist in you! Join us for a colourful week of creation, where we will paint, draw, craft and create in nature.

Session 7 – Animal Planet

What kids aren't wild about animals? Campers will learn about amazing animals, create awesome crafts, learn fascinating facts and have tons of fun! Get ready for a walk on the wild side through every continent on Earth! Kids can discover the animal kingdom like never before.

Session 8 – Survivor Week

Much like the TV show Survivor, campers will engage in group challenges and competitions in order to earn supplies and valuable equipment throughout the week. The week culminates with a "final challenge" day on Friday.



Authorized Participant Pickup and Sign Out Form

Child(ren)'s Name(s): _____

I authorize the following person(s) to sign out my child(ren), as listed above, from the

- Arthur Location - Summer Day Camp Program
- Mount Forest Location – Summer Day Camp Program

I have advised all authorized pickup persons that they are required to show a piece of identification when they come to pick up my child(ren). All people assigned to picking up my children will be at least 12 years of age.

Name of Authorized Pickup Person(s):	Relationship to child(ren)	Age or write "Adult"
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

This authorization applies to the following dates:

- For the entire time my child(ren) is registered in the program listed above.
- On the following dates only (please list): _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



Photo Release and Communication Form

There may be occurrences where our summer day camp counsellors will take photos of campers. These images may be used for advertising purposes:

- Brochures
- Newspaper
- Posters
- Recreation Guide
- Social media (Twitter, Facebook, Instagram)
- Municipal website

Images may also be used for the purpose of communicating with parents/guardians about our Day Camp Program through a Day Camp Newsletter.

Yes, I give permission to the Township of Wellington North to use photographs taken of my child for the purposes outlined above.

No, I do not give permission to the Township of Wellington North to use photographs taken of my child for the purposes outlined above.

Child(ren)'s Name(s): _____

Day Camp Location:

Arthur Location - Summer Day Camp Program

Mount Forest Location – Summer Day Camp Program

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



Immunization Record

Please attach a copy of your child's most recent immunization record OR if your child attends school in the Upper Grand District School Board or Wellington Catholic District School Board please write the name of the school below.

If your child is not immunized or does not have an Immunization record, please complete and submit the Statement of Conscience or Religious Belief – Immunization of School Pupils Act.

Name of Child's school: _____

Child(ren)'s Name(s): _____

Day Camp Location:

- Arthur Location - Summer Day Camp Program
- Mount Forest Location – Summer Day Camp Program

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



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Walking Trip Permission From

I give permission for my child(ren) to go with the Township of Wellington North Day Camp Program when they travel on foot, off the arena grounds for various nature hikes, swimming, library visits, short field trips, etc.

I understand that they will be supervised by the Day Camp Staff and will return to the arena by 4:00pm on each occasion.

These trips will be indicated in the calendar schedule.

If I do not want my child(ren) to participate in a certain trip, I will send a note prior to the trip day and my son/daughter will remain at the arena under the supervision of a counsellor. Any medical precautions or conditions that should be noted or watched for on the trip will also be indicated in a note prior to the trip day.

Child(ren)'s Name(s): _____

Day Camp Location:

- Arthur Location - Summer Day Camp Program
- Mount Forest Location – Summer Day Camp Program

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____